



<b>Driver</b>	<b>Driver Licence number</b>
<b>Address</b>	<b>Passport/ID number</b>
<b>Cell Number</b>	<b>Local contact Number</b>

<b>Pick up Point</b>	<b>Drop Off Point</b>	<b>Date Out</b>	<b>Date In</b>
<b>Kilometres in</b>	<b>Kilometres out</b>	<b>Fuel Tank</b>	
<b>Registration Number</b>	<b>Make</b>	<b>Group</b>	
<b>Rate per Day in N\$</b>	<b>VAT in N\$</b>	<b>Total in N\$</b>	
<b>Insurance : Standard Excess : N\$ 40 000</b>	<b>Insurance: Reduced Excess to: N\$ 20 000</b>	<b>Insurance: Reduced Excess to: N 4 000</b>	<b>Insurance: ZERO Excess</b>

<p>I have read, understood and accept the terms and conditions listed in this document.                  I acknowledge I am personally liable as the renter under this agreement. I confirm that if payment is to be made due to damaged caused by negligent or breach of the contract I will cover the required cost of the repair</p> <p>Signature</p>	<p>I have instructed and handover in good condition and roadworthy,</p> <p>Bocian Safaris Representative                  Signature</p>
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### General Rental Terms and Conditions

- Our rates include oil, maintenance, general sales tax / 15% V.A.T., Standard Waiver-insurance, unlimited kilometres, but exclude fuel and the additional excess damage waiver (AEDW)
- The motor vehicle is comprehensively insured. However, in the event of an insurance claim arising, the renter will be held liable for an excess amount which must be provided by the renter to the lessor.

#### Standard Excess

All rental cars have standard third party insurance and are insured in case of traffic accidents for 90% of the value. The client is responsible for the deductible/excess of the remaining 10%. For this 10% a guarantee by credit card (VISA, MasterCard or Diners Club) is required when arriving at Bocian Safaris CC. This guarantee is cancelled automatically when the car is returned and there are no damages found. Besides the general exclusions, terms & conditions, also glass damage and tire damages are not covered by this type of insurance and will be the responsibility of the client

#### Reduction of the Excess

When the client likes to rent the car with a lower excess than standard excess, then an additional fee per day will be calculated. It is possible to reduce the excess to the minimum amount of N\$ 0.00

Reduction of the excess amount helps you in case of an accident in which a third party is involved. The damage to the rented vehicle as well as the vehicle of the third party is covered above the amount of the chosen excess amount.

Important: Reduced excess exclude damage to tyres, windows and damages as a result of single vehicle accidents.

Additionally included in ZERO EXCESS are: damage to the window, Damage the tyre (only two tyres), Sandblast Damages, Single Vehicle Damages ( negligence: speeding, drunken driving, Driving into still standing objects etc. excluded)

#### Single Vehicle Accidents

Losing the control over the car and rolling the car, accidents without involvement of a third party are single vehicle accidents.

- Customer checks the vehicle together with a representative of Bocian Safaris CC, and then signs a form which indicates the current condition of the vehicle.
- Upon return, the vehicle is first cleaned and then checked for any damage.
- Any damage (body harm), up to the authorised amount, caused to the vehicle, will be quoted for and paid by the renter.
- Bocian Safaris doesn't take any responsibility for stolen goods from the car and any losses and damages caused by accidents
- The Company rents to the Hirer the vehicle with all accessories, equipment check list may specify only some of the accessories, equipment, spares and tools, and the onus is placed upon the Hirer to ensure that the equipment check list is completed prior to taking delivery of the vehicle.
- **Tyre damage**  
The minimum profiles of the tyres are 6 mm (3 mm for spare tyres). Tyre damage is not covered (included in ZERO EXCESS). In case of a puncture or a damaged tyre, you can try to have it fixed or you can choose to purchase a new tyre, so you can continue driving. When returning the car you will be charged for the damaged tyre as the damaged tyre has to be replaced by a new one. (Repaired tyres are not accepted.) You will only be charged for the existing mm's of profile and not by definition for a whole new tyre.
- The vehicle is hired to the Hirer for the rental period as stated on the face of the agreement together with any extended period which may apply, and subject to the terms and conditions contained herein. The Hirer is obliged to request an extension of the current rental period, should the Hirer wish to do so, from the Company at least 24 (twenty four) Hours prior to the termination of the current rental period.
- The Company reserves the right in its sole discretion to terminate this agreement at any time. Upon termination of the agreement, the Company will take possession of the vehicle and shall not be obliged to provide the Hirer with a similar or alternative vehicle under this or any further agreement.
- The Hirer may not terminate this agreement prior to the end date in respect of the rental period, without the prior written consent of the Company, which consent shall be requested within a reasonable time from the Company. Should the Company approve the reduction in the rental period, the Company is not obliged to grant the Hirer a reduction on, remission or refund of, any charges for early termination.
- The Company reserves the right to monitor the vehicle by means of a real time satellite tracking system at all times.

### Note that the insurance does not cover any damage caused by negligence:

- Gross or criminal negligence.
- Speeding on gravel and tarmac roads.
- Overtaking a vehicle where no other vehicle is involved.
- Unauthorized drivers.
- Driving into still standing objects (trees, walls, other cars, poles etc.)
- Failing to keep safe distance between the cars
- Failing to obtain authorization to extend the rental.
- Not reporting an accident or loss to the Namibia Police immediately.
- Not reporting an accident or loss to Bocian Safaris immediately.
- Not adhering to traffic, road and driving rules and regulations.
- Driving under the influence of alcohol or any illegal substance.
- Unsuitable or reckless driving.
- Road conditions not suitable for the type of vehicle used.
- Unauthorized cross border rentals.
- Not being able to produce keys in case of theft.
- Driving at night (also at dawn and dusk) because there is a real danger of stray animals crossing the road.
- Driving over 80km/h on the gravel roads because they are very slippery
- Wrong usage of 4x4 system (please follow instruction and manual)
- Damages caused by driving through water (rivers, swamps, sea)

### Rental Rates, Periods & Other Charges

- **Rates are quoted in N\$, Namibian Dollar and includes:**
- Rates inclusive of VAT (15%)
- Rental includes unlimited kilometres
- Rates include Collision and Theft Cover
- Rates include all standard vehicle accessories
- Rates include transfers from and to the International Airport
- Rates are calculated per day, being one 24-hour cycle

### The rental rates exclude:

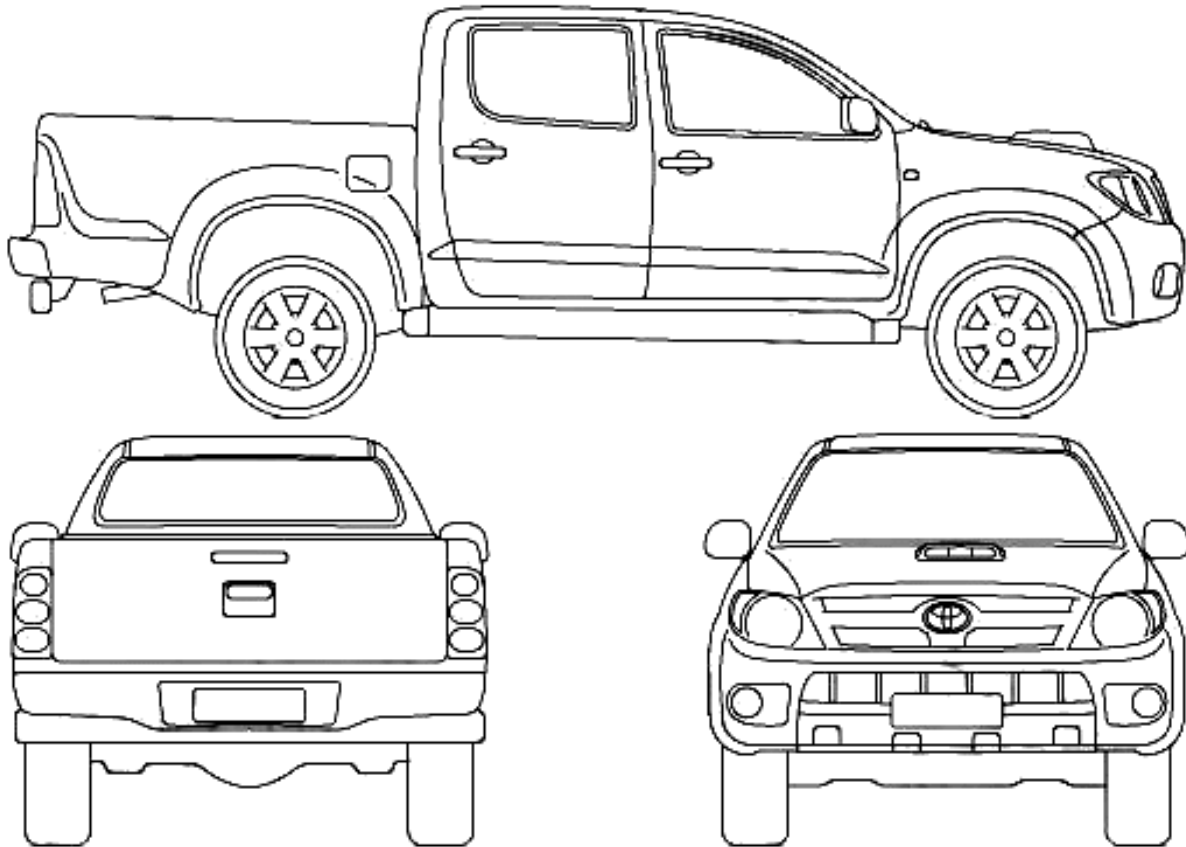
- Excess deposit and non-waiver able excess
- Additional and young driver surcharge
- Delivery and collection fees
- Non-standard accessories and equipment
- Breakdown, road-side assistance and recovery charges, except for mechanical failure
- Damages/loss excluded from the insurance (negligence)
- Damage / loss claims, fines and administration fee
- Damage to the tyres (Included in ZERO EXCESS)
- Extra spare tyre charge
- Cross border permits

### To ensure Safety yours and the car please follow the basic rules:

- Namibian Roads are for viewing not for Speeding!
- 4 x 4 doesn't mean you can go anywhere, 4 x 4 means you need to know how to use it.
- The Experience you might have gained through driving in Europe does very seldom apply to the Namibian Roads

### Remember:

- Drive on the left side.
- Lock the canopy doors at all the time to avoid people to still from car
- Don't use instruments in the car you are not familiar with, Wrong usage of 4x4 system will cause serious damage
- Follow the instruction on page 2 and of this document to avoid wrong usage of the 4 x 4 System of this car. Additionally familiar yourself with the manual
- Follow the route agreed with Bocian Safaris or national roads otherwise
- Car window should be closed when on the gravel road, Dust destroys electronics.
- Reduced excess to ZERO EXCESS can NOT be compared with the European "Full Casco", "All Risk" or "Auto Casco" insurance, where all damages are covered independent of the cause or the guilt. This kind of insurance policy is simply not known in Namibia
- Speed Limit : Gravel Road 80km/h; Tar road 120 km/h. Please be informed that all our vehicles are equipped with Satellite Tracking System. If you exceed this speed limit all insurances and reduced excesses become invalid



Remarks :

I have read, understood and accept the terms and conditions listed in this document.  
I acknowledge I am personally liable as the renter under this agreement. I confirm that if payment is to be made due to damaged caused by negligent or breach of the contract I will cover the required cost of the repair

Signature

I have instructed and handover in good condition and roadworthy,

Bocian Safaris Representative  
Signature

**Any damage or loss to the equipment will be charged according to the table below**

Item	Qty	Replacement cost	Item	Qty	Replacement cost
Roof tent	1	N\$ 9,930.00	Small broom	1	N\$ 35.00
Engel Freezer	1	N\$ 7,500.00	Braai grid 35cm x 48cm	1	N\$ 123.00
Sleeping Bag	2	N\$ 525.00	Camping shovel	1	N\$ 90.00
Sheet	1	N\$ 95.00	Large storage box with lid	2	N\$ 225.00
Pillow	2	N\$ 25.00	Cool box 'Coleman'	1	N\$ 132.00
Duvet	2	N\$ 250.00	Cutlery kit for 4 persons	1	N\$ 1,180.00
Towel	2	N\$ 115.00	Coffee mug	4	N\$ 20.00
Table for 4 persons	1	N\$ 500.00	Steel beakers	4	N\$ 18.00
Camping chair	2	N\$ 800.00	Plates	4	N\$ 40.00
Fluorescent lamp 12V/8W	2	N\$ 70.00	Wash basin	1	N\$ 40.00
Single gas camping cooker	1	N\$ 80.00	Salad bowl	1	N\$ 30.00
Gas Cylinder 4.5kg	1	N\$ 255.00	Kettle 3.5L	1	N\$ 70.00
Cook set	1	N\$ 465.00	Cereal bowls	4	N\$ 25.00
Water jerry can 25lt	1	N\$ 105.00			

### On Road and Off Road Instruction

**2H** – Normal driving on TAR, Salt, and Normal gravel Road and Hard surface roads

**4H** – Dirty Gravel Roads, slippery Roads, Off-road

**4L** – Thick Sand, Heavy Mud, Heavy Off-road,

**4L + diff-lock** – When stacked in the sand or mud and wheels are spinning, when Wheels are spinning on the rocky climb

#### 2H – 4H

1. Stop the Car and shift the gear lever to N (Neutral)
2. Shift the small lever on the right side from 2H to 4H. The green light indicating 4 wheel drive engaged should be visible on the dashboard
3. If there is no light try to drive a couple of meters

To disengage the 4x4 do as follows:

1. Stop the Car and shift the gear lever to N Neutral
2. Shift the small lever on the right side from 4H to 2H and make sure the green light on dashboard goes off. If didn't go off drive couple of meters revers

#### 4H – 4L

1. Stop the Car and shift the gear lever to N (Neutral)
2. Shift the small lever on the right side from 4H to 4L. The green light indicating 4 wheel drives should still be on